

Parent On Duty (POD)

Policies, Waiver Fees, and Withdrawal Fines

1. Last day to sign up for POD is June 30th. After this date, \$300 waiver fee will be imposed on families who have not signed up for POD.
2. You may waive POD duty through July 15th by paying a waiver fee of \$300.
3. Non-payment of the waiver fee by check in date will result in forfeiture of camper acceptance.
4. After July 15th, withdrawal/no show from POD duty will incur a \$350 fine.
5. Failure to pay fees and fines prior to close of camp week will result in a loss of camper priority enrollment status and exclusion from camp in subsequent years until such overdue fees and fines are paid in full. We appreciate your understanding.
6. Parents need to arrange any swaps/replacements: If you need to change your shift, please contact other parents to arrange a swap/replacement. Parent phone numbers and/or email addresses are listed on the POD schedule by shift. You do not need to know the person to ask if he/she can swap with you. **NECYSC Public Relations (PR) must be notified of all changes/swaps/replacements and any changes/swaps/ replacements are subject to approval and final confirmation from all parties.**
7. Only the parent listed on the schedule will be allowed to work the shift(s) as this is the person who will be CORI/SORI checked. **Swaps without prior approval, replacements, or splitting shifts are not allowed.**
8. For your POD shift: Please arrive 15 minutes (30 minutes for POD Shift Leaders) before assigned time, bring a government-issued photo ID for CORI verification, and any food and drink you'll need for the shift. NECYSC does not provide food for PODs and you will not have access to the cafeteria.
9. Please review the schedule carefully to know your assigned date and time. Check in on time with the POD Shift Leader and plan to stay the entire shift.
10. PODs will be working the entire shift. Among some of the duties include: patrolling hallways, checking rooms, arranging snacks, moving materials around the campus, refilling water stations, and helping counselors and camp staff. If you have any issues that may hinder your abilities to perform such duties, please advise the Public Relations Committee. In the event there is down time, you may bring

something to occupy your time **as long as it does not interfere** with your abilities to perform your POD duties.

11. If you have served as a POD before, please consider being a POD Shift Leader this year. There must be one leader for each shift and this person is so designated on the POD schedule. PR will be in touch with each leader in the weeks before the start of camp to go over the specifics for that shift.
12. All PODs are required to read the general guidelines located in the POD "HOW TO" manual on the NECYSC website.
13. **Children are not allowed to accompany you on your POD shift.** Please arrange for separate childcare for your child(ren) before you serve your shift.

****Failure to comply with the above policies will result in a loss of camper priority enrollment status and exclusion from camp in subsequent years.****